

Calhoun County Board of Health Meeting Minutes

September 16, 2013

Board of Health

Dr. Mahesh Karamchandani, Chairman
Nancy Mullett, Vice Chairman
Mary Jo Byrne
Rick Tsoumas

Health Department

Bonnie Detweiler
Deb Metzgar
Brigette Reichenbaugh
James Rutherford, Health Officer
Kristin Tekiele

Other

Anisa Kelley, MPH
Shannon Laing, MPH
Robin VanDerMoere, MPH

Absent

Kathy-Sue Dunn, County Commissioner
Ken Ponds

Meeting called to order

Karamchandani called the meeting to order at 8:05 am.

Public Comment

No public comment

Consent Agenda

Tsoumas motioned for approval of the agenda, Mullet seconded. All in favor, motion passed.

Agenda

Mullet motioned for agenda approval. Byrne seconded. All in favor, motion passed.

Presentation

Shannon Laing, Michigan Public Health Institute, presented the Strategic Planning update.

Rutherford would like the Board to provide a motion in support of the CCPHD moving forward with Public Health Accreditation Board (PHAB) accreditation. Tsoumas asked for clarification of the differences between state accreditation and national accreditation. Rutherford recommended that a BOH member be present at the all-staff meeting to express the Board's support of the CCPHD moving forward with PHAB.

Tsoumas motioned for approval of the PHAB concept and to move forward with PHAB exploration including, but not limited to, work plan and cost estimate development. Byrne seconded. All in favor, motion passed.

Tsoumas suggested we distribute the Kent County Community Health Improvement Plan (CHIP) for example. Tsoumas asked if the Strategic Planning (SP) could be implemented in pieces

subject to the development of the CHIP. Laing suggested that we adopt the plan as it is and they can assist the CCPHD with creation of a modified SP team to allow the CCPHD to move forward with SP implementation. Mullett suggested that we finalize and move forward, again leaving pieces open to the completion of the CHIP.

Finance

Detweiler presented the FY14 budget. She explained in detail the Staffing Position Allocation. Reichenbaugh discussed the fee structure. Rutherford explained the County Appropriation Analysis. Mullett suggested that the Medical Examiner is a separate statute and should not be included in the County Appropriation chart. The FY15 budget should clearly identify the medical examiner program in a separate chart

Karamchandani motioned to approve the FY14 budget. Mullett seconded. All in favor, motion approved.

Health Officer Report

Due to the length of the SP presentation, the Health Officer report was not presented.

Karamchandani motioned to adjourn, Mullett seconded. All in favor, motion passed.

Meeting adjourned 10:12 a.m.